

Grosmont Futures – Minutes of Meeting 6 July 2021, 6.00pm, via Zoom

Present

Deb Nevill (**DN**), Witek Mintowt Czyz (**WMC**), Lynne Potter (**LP**) (Chair), Mark Whitaker (**MW**) Alex Minford (**AM**), Oliver Huntsman (**OH**), Peter Willis (**PW**)

Apologies

and Jo Whitaker (**JW**)- joining late, Jan Chatfield (**JC**) Clare Preece (**CP**), Jane Moggridge (**JM**)

Minutes of the Meeting held on 22 June 2021

The minutes were accepted as an accurate record.

Action Points from minutes 22 June:

3. Project plan development -architects brief -VAT query (PW) provided update on VAT confirming that we can apply for £140k excluding VAT which will make the funding go further. (**PW**) also reminded that GCC can reclaim VAT every 3 months.

4. Meeting with the surveyor- (WMC) confirmed that the surveyor's report has been received and this is now available to view in Dropbox

7. Green energy grant- (WMC) Invited tenders to 4 companies- 1 received back and awaiting one more. Deadline for grant Saturday.

Action: (WMC) to place files relating to the AV quotes in Dropbox upon receipt.

10. Grosmont Futures Policies- No update from (CP) on existing GCC policies

Action:(DN) to chase

Matters arising not included on the agenda

None

Correspondence

None

Agenda

1. Proposal of management committee for town hall

(**AM**) summarised his discussions with Clare including advice from One Voice Wales that a new charity should be established to run the hall to comply with local government regulations. It was agreed that the management of the hall needs to be separate from GCC in whatever form and there are numerous options of how to proceed. (**PW**) asked whether this organisation would be GF or whether a new entity be established as a management committee or indeed whether this should be a sub committee of GCC. Clare's advice suggests the latter is not feasible. (**WMC**) felt that creating an additional new organisation in addition to GF was unnecessary as that would complicate things. All agreed that to proceed we need agreement in principle from GCC at its meeting on 12 July that they support handing over management to an independent body but continue to work in partnership. All agreed that the detail about which structure could follow that agreement. (**AM**) asked if we have enough detail at this stage on the hub management to submit CDG application. (**PW**)

not sure but we have the original framework and may be able to use the revised one along with footnote. This may require a discussion with the funder.

(PW) mentioned that he'd spoken to Dianne Lockley chair of a community council in Pembrokeshire. Its hall has been handed to an independent charity to run. Dianne offered to forward any specific questions the group has to One Voice Wales if required.

(LP) Suggested the group visit more hubs. **(PW)** mentioned the ones he'd forwarded previously **(LP)** had come across Henderson hall in Talybont on Usk which looked impressive.

Action: (LP) suggested a sub committee get together and agree places to visit and make arrangements.

2. Review of progress against timeline

Discussion about timing for repair works and application for repair works grant. Surveyor report now indicates what needs to be done. **(WMC)** suggested indicative timescales would be: GCC apply for funding for repair work autumn 2021 and schedule the works in first 6 mths of 2022. On timeline all lines referring to repair work are handed over to GCC. Only other change to timeline, appointing architect changed to "Provisionally appoint architect" as this can not formally be done until funding is secured.

3. Finance

No change.

(LP) and **(MW)** approved children's prizes and a gift to thank Richard Brown

4. Appointing the Architect

We have received a detailed fee proposal from Sarah Browne and no other expressions of interest. **(WMC)** proposed that we appoint Sarah Browne provisionally, subject to receiving the grant. Discussed the need for a sub committee for liaising with the architect and **(LP)** agreed to be the go to contact to ease communication. **(WMC)**, and **(PW)** offered to be on sub committee to liaise with architect. In her absence the group felt this was something **(JC)** may wish to join too. Sub group meeting to meet once CDG grant secured

Action: (LP) or **(WMC)** to provisionally appoint Sarah Browne as architect.

5. Surveyor report

(WMC) has read and confirmed the structure is sound. The roof is sound but will require attention in years to come. No mention of woodworm. List of works needing immediate attention and works next year totalling £42500 which requires funding. **(AM)** asked whether this presented a risk to the wider project. It was agreed that GCC would have no choice but to attend to the issues now they have been outlined. This underlines the need for GF and GCC to work in partnership as without this repair work the wider project can not proceed.

Action: (DN) "Repair work grant funding" to be added to the next agenda

6. Other Building issues

No items to be discussed

7. Community green energy fund application update

(AM) requested all comments and additions to be sent by Wednesday 7 July. **(WMC)** explained the itemised quote that had been received. It doesn't include any electrical work but this may be required if becomes a stand alone project and **(WMC)** is awaiting a quote on this. **(MW)** asked about acoustics, **(WMC)** said that HTS, the AV company that conducted a site visit, had advised that panels can be attached to the walls affordably and easily if required. **(LP)** asked about size of the equipment and call out charges. **(WMC)** explained its approx the size of a home hifi and that it was meant to be quite robust so repairs should be very rare but didn't have a specific figure for call out charges. **(AM)** explained that he'd included draft policies in the bid. **(DN)** added a noise policy may be required in future.
Action: **(DN)** to get list of existing policies from **(CP)** /GCC.

8. Update on summer picnic and risk assessment

(LP) is doing risk assessment. Prizes are ready. No band playing now. Bunting will be put up etc. Call out for helpers on the day including from the mailing list. **(AM)** also offered to help. **(LP)** complemented **(DN)** on the centre spread from Church link and suggested this could be used as part of the display.

Action (DN) to put call out to help (and attend?) picnic.

Action: **(CP)** to ask GCC to do prize draw.

9. AOB

(AM) said there was a need to get started on the CDG application. Sub committee to write application.

Action CDG sub committee- **(PW)**, **(AM)**, **(MW)** to meet Wednesday 14 July at 2pm to kick this off.

Date of Next Meeting

Wednesday 28 July at 6pm

Join Zoom Meeting

<https://us02web.zoom.us/j/82194044969?pwd=Si82S2hkN1Bqb3FvbllGbWxKWFphdz09>

Meeting ID: 821 9404 4969

Passcode: 322686