

## Grosmont Futures – Minutes of Meeting 20<sup>th</sup> April 2021, 6.30pm, via Zoom

### Present

Jan Chatfield (JC), Oliver Huntsman (OH), Witek Mintowt Czyz (WMC), Deb Nevill (DN), Lynne Potter (LP), Jo Whitaker (JW), Mark Whitaker (MW) (Chair), Peter Willis (PW)

### Apologies

Alex Minford (AM), Clare Preece GCC (CP)

#### **1. Minutes of the Meeting held on 31<sup>st</sup> March 2021**

The minutes were accepted as an accurate record.

#### **2. Action points from the last meeting.**

**2.1 CGEF Application – WMC** and Anna Woolnough have investigated this further, there is nothing on the CGEF website yet, apart from a note that the details will be available at the end of April. **WMC** noted that it would be reasonable to assume that the criteria for funding would be similar to last year and that we should review the data from the community engagement programme to identify a suitable project between £700 - £1,500. One example might be provision of Wi-Fi, and he suggested that we should approach BT to investigate appropriate systems. **MW** thought this was a good idea, **JC** noted that there would be ongoing costs associated with the provision of Wi-Fi. **PW** noted that the provision of Wi-Fi would fit very well with the Rural Futures funding programme and ongoing funding could be available as part of the main grant.

**WMC** noted that cabling etc is cheap and that it would be good if GF could get fibre Broadband into the centre of the village. **PW** noted that there are other grants available for this. **WMC** suggested that this could be a separate project for GF to pursue alongside the main Community Hub project.

**LP** had had a conversation with Anna, where she had reiterated that it was important not to mention the renovation of the hall as being the main purpose for the grant as this would not be considered as worthy of attracting funding. **PW** stated that the renovation would enable the wider context and increased usage.

It was decided that until the community engagement data had been fully reviewed it would not be possible to decide on a suitable project that would fit the CGEF criteria.

**Action: Committee to decide on suitable project once data has been reviewed**

**2.2 Energy Audit. - WMC** had contacted 3De Consulting who clarified that it was not a discrepancy, but that the energy loss had been calculated on the basis that there would be minimal enclosure, heating, or insulation in the Undercroft.

**2.3 Analysis of Data – JC & JW** had done some analysis while PW was on leave. It is now up to the sub-committee to review the analysis and feed back to the main committee. PW noted that the grant would allow for subsidies for less profitable activities and this needs to be built into the plan. See under item 3 on the agenda.

**2.4 Display –** The display has been updated, but there are ongoing issues with the wind resulting in one panel being constantly blown down. It is a useful on-going source of information and it may be necessary to reposition the panels or maybe consolidate the information on to one panel.

**2.5 Welcome E-mail – DN** has distributed the welcome email including the invitation to join Liniolt to around 60 people. Approx. 6 people have responded to the invitation to join Liniolt. WMC is to forward

Linolt information to **JM** for addition to the website.

**Action WMC to forward Linolt information to JM**

**2.6 Bat Survey- WMC** reminded the committee that the stage one Bat Survey needs to be done ASAP. **LP** to ask Mark Potter to arrange via his contact. A second survey will be due later in the year depending on the results of the stage one survey and activity in the building. NB. It will not be possible to use the Rural Futures community engagement grant to fund this survey and it may be necessary to use the Grosmont Community Council advance to pay for this.

**Action: LP/MP to arrange for stage one bat survey**

### **3. Matters arising not on the Agenda**

None

### **4. Correspondence**

None

### **5. Agenda**

#### **5.1 Finances**

**OH**, circulated an e mail prior to the meeting, which has been saved in Dropbox. The current balance in the account is £504.25 and the last payment made was to Mark Potter for printing.

#### **5.2 Review of progress against GCH project timeline.**

Going forward everything is dependent on the results of the community engagement process, until this is complete no progress can be made.

Lines 25-27 – Planning Phase 1 Application – Need an indicative quote from architect before we can apply for the capital Grant. Anna W will prepare the draft application but will be dependent on the Committee for the content. Once community engagement data has been analysed Pre-App process can be progressed, otherwise targets are being met.

**WMC** noted that line 25 is difficult to read and suggested a change of colour.

**Action: JC to update and amend timeline**

#### **5.3 Analysis of Questionnaire Data**

Prior to the meeting **PW** circulated an updated, draft Grosmont Hub engagement report focussing on the results from the Town Hall survey but also attempting to place it in context of the wider work that has been undertaken. The ideas forwarded by the community included enclosing the Undercroft to make it a more useable space, this would allow more flexibility such as an additional meeting room or even a kitchen. **WMC** noted that the planners had been amenable to the idea of enclosing the Undercroft subject to suitable plans.

**PW** emphasised that it was important to consider who the project is for, is it the whole community or particular groups with more specific needs? We need to have a conversation about priorities and identify the types of activities that could be realistically supported and beneficial.

**MW** suggested that we should ask an architect to outline of what is possible in the Undercroft, but before we can do this, we must have identified a brief to work to.

**LP** noted that one of the suggestions had been for a mobile kitchen that could be used where required. **PW** asked was a new kitchen needed, **DN** replied because the existing Kitchen limits what can be done safely.

**JC** noted that improved storage had not been deemed to be especially important by the respondents, but that in practice lack of storage was problematic for those organising events.

**JM** asked whether the refurbishment work that has already been completed downstairs would be

incorporated into the new plans. **WMC** replied that once we give the brief to an architect nothing was off the table, it is highly likely that this would stay the same, but it could be altered if necessary. **LP** commented that if there were any amendments to the work downstairs then we would have to inform the Latymer School who had part funded the original project.

It was agreed that the subcommittee should meet to review the results from the survey and the draft Grosmont Hub Engagement Report.

**Action: Sub-committee DN, PW, AM, LP, WMC & JC to edit the report and review the data**

#### **5.4. Capital Development Grant.**

Before this can be taken further the results of the community engagement are needed.

**PW** explained that the Capital Development Grant will be up to 10% of the full grant and will cover professional fees, design work etc. The main grant can be used for a range of uses including facilities, training, and staffing with up to 5 years for completion. The project must be community led, strengths based, connected (how it integrates with other things that are happening in the area) and must address rural poverty. Current guidance from the National Lottery indicated that the grant would extend to £140K, but if it does go over, they may be a little leeway.

#### **5.5 Children's Competition and Prize Draw**

We have had 7 entries in the 1-6 years and 7-11 years categories, but none in the 11+ age range.

**LP** said that the entries are gorgeous and proposed that they all deserve a prize. This was agreed by **JC & DN**.

**DN** suggested that we could mount all the entries into a framed montage for display in the hall.

As there were no entries into the design a logo competition, it was decided to open this up to adults and re-visit at a later date.

It was decided to hold off on the draw for a few weeks when we may be out of Lockdown.

**Action: DN to investigate prices for the children's' prizes.**

#### **5.7 AOB**

**JC** stated that Jim Hamilton in the Angel Inn had asked whether GF were considering fitting 3 phase electricity in the Hall as he was doing this in the Pub and the two installations could be done at the same time. It was decided that this would probably not be needed in the Hall

**LP** asked that the banner be put on the agenda for the next meeting.

**JC** thanked **PW** for all the work he had done in reviewing the data and preparing the interim report.

**Date of next GF Committee meeting:** Tuesday 4<sup>th</sup> May at 6.30pm by Zoom

**Date of Live Editing of the CE Report:** 26 April at 10.30 by Microsoft Teams

**Date of Data Analysis meeting:** 28<sup>th</sup> April at 10.00 by Microsoft Teams

**Date of next Joint Committee meeting:** Tuesday April 27<sup>th</sup> at 5pm by Zoom

**There being no further business the meeting closed at 7.50pm**