

Grosmont Futures – Minutes of Meeting 23 February 2021, 6.00pm, via Zoom

Present

Jan Chatfield (JC), Oliver Huntsman (OH), Witek Mintowt Czyz (WMC), Jane Moggridge (JM), Deb Nevill (DN), Lynne Potter (LP) (Chair), Jo Whitaker (JW), Mark Whitaker (MW), Peter Willis (PW).

Apologies

Alex Minford

LP welcomed Clare Preece, Clerk to GCC, to the meeting

1. Minutes of the Meeting held on 11 February 2012

The minutes were accepted as an accurate record.

2. Action Points from the Last Meeting

Dropbox – In principle Dropbox was working quite well. There had been a few initial problems but nothing that could not be solved.

Finances – OH reported that he was still waiting for the Pin Code. It should be arriving within the next two days and then the transfer of money could take place and payments made.

Distribution of Address Lists – These had been updated with a new area added. There are 224 houses but there are still a few names missing. PW suggested that the radius of the area should be defined.

Action: JM

Zoom Account – DN was thanked for sending the flowers to Chloe. LP asked DN if she thought that Chloe might consider allowing some of the sub-committee meetings to use her account. PW said that he thought it would be a legitimate expense to pay for a subscription to Zoom out of the micro grant. This was discussed but it was felt that it was too expensive and that the involvement of other people in the project was a good thing.

Action: DN to contact Chloe

Framework Document – JM reported that the Framework Document was now on the GF's webpage

Lenticular – Most people had looked at the video clip and felt that it would be a good idea to have a special lenticular sign made.

Agreed: All

Timeline Document – JC reported she had sent a copy of the timeline document to Clare Preece, Clerk to GCC.

JC Meeting - AM has yet to set a date for the first meeting of the JC.

Action: AM to set date for JC Meeting

Community Green Energy Fund – WMC said he had sent an email to the secretary of the **GEF** asking for a timetable for the Grant giving process but had yet to hear back. He believed that there would be another funding round in April/May, which would probably be too early for **GF**. There might be another round in the autumn.

3 Matters Arising not included on the Agenda

None

4 Correspondence

None

5. Agenda

5.1 Finances

This matter had been discussed under Action Points.

Action: AM to transfer money when the account is operational.

5.2 Review of Progress against GCH Project Timeline

LP reported that she had received an email from **AM** asking for more clarity on analysing results in the Timeline. He also felt that the design work should be started including the appointment of an architect.

In discussion it was pointed out that in order to adhere to the timeline, certain actions need to be taken. The process of appointing a panel of architects to tender requires a brief of the work that needs to be done but that will not be known until after the survey. The question arose as to whether it would be best to have a broad vision to create the brief and then amend it according to the results of the survey.

All possibilities are interdependent, but the priorities are that the overall structure is sound and the fabric of the building, such as heating and insulation, is dealt with. Other possibilities, such as the undercroft and the stairs follow on from that.

Action: WMC and OH to source a panel of architects.

5.3 Community Engagement Feedback

5.3.1 Questionnaires

PW comments made in an email circulated previously were discussed. It was important to emphasise that the grant is a Rural Futures grant which only a few communities are eligible for.

JC said she felt that the use of Google docs or similar would exclude many people although it would make the analysing process much easier. It was agreed to distribute the questionnaire, in envelopes, to all the 224 houses with

spare copies at the PO. It would also be put on the village website and Facebook pages.

The completed questionnaires to be returned to the Post Office or to a box in the Undercroft.

A few other adjustments were needed along with information on where to drop it off and the deadline of 10 days.

Action: LP, AM, MW and JC to meet

5.3.2 Display – JC reported that following the Welsh Government's review of the Covid-19 restrictions it was not going to be possible to go ahead with the display in the Undercroft. Instead of that an information leaflet had been put together and this would be backed up with a small display on the notice board as well as on social media and the website.

The draft leaflet was discussed, and the team were congratulated on producing something so quickly.

Suggestions were made: **AM** did not like the idea of a committee photograph, but it was decided to go ahead. It was suggested that the photographs in the leaflet should include one of the outside stairs.

Action: JC, LP and DN to set up meeting

5.3.3 Children's' Competition – DN explained the competition on the leaflet. No prizes would be bought until the number of participants is known. The fact that the prizes were environmental was thought to be a good idea.

5.3.4 Prizes – It was suggested that as there were a lot of the prizes being donated for the questionnaire, it might be a good idea to bank some of them. **DN** felt that the prizes had been given for that particular purpose and she would be reluctant to change things.

5.3.5 Banner – JC reported that she had sourced a banner and decisions needed to be made on the size, the wording, and the font. It should be bilingual and could have the logos of the National Lottery, Rural Futures and Grosmont Village. It needed to be durable. Linda Mintowt Czyz (**LMC**) agreed to help

Action: JC, LP and LMC

5.4 Meeting with the Heritage Management Officer Feedback

WMC had forwarded the text of the feedback prior to the meeting and it was thought to be very encouraging. The one area of concern could be the status of the stairs.

The question of a Bat survey was raised as this could only be done at a certain time of year and could affect the timeline. It was agreed to take advice on this and contact the local bat person, Sue Price. **OH** suggested looking on the government website www.gov.uk/batsurvey

Action: LP

5.5 Energy Audit

The energy audit was carried out last Wednesday, 17 February 2021. The clerk to the **GCC** had provided the electricity bills. The audit will be sent to **WMC** and he will be able to give some informal advice on energy use of the building.

Action: WMC

5.6 AOB

5.6.1 Lifts – JC gave information about Stilts, a lift company who provide templates for floor coverage.

Agreed: To revisit at an appropriate time

5.6.2 Interactive Electronic Engagement - WMC recommended an interactive tool called Linoit.

Action: JC, DN and LP to investigate

LP thanked everyone for their time and effort.

Date of next meeting

Tuesday 2 March at 6.00 on Zoom.

There being no further business the meeting closed at 7.15pm