

GROSMONT EVENTS

Grosmont Events - Minutes of meeting 22/11/2019

Present:

Jan Chatfield (Co-Chair)	Alison Brown (Co-Chair)	Alex Minford (Treasurer)
Jean Price (Committee)	Lucy Gable (Committee)	Judy Mason (Committee)
Mike Noakes (Committee)	Richard Brown (Committee)	Jo Whitaker (Communications)

Also present:

Gill Clark	Karen Farr	Deb Nevill
Mark Whitaker		

Apologies:

Martine Powell (Secretary)	Jim & Chloe Skinner (Committee)	Witek Mintowt-Czyz
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Minutes of previous meeting:

The minutes were accepted as true record of proceedings.

Correspondence

- Jan has spoken with the bank regarding the cancelled cheque from the old GADMAG account. The GADMAG account was held with Abbey National, which became Santander at which point the account was given a new account number and sort code. Because the account had not been used, it was set as 'dormant'. The cheque was stopped by Santander as it was drawn on a dormant account.
- Witek emailed Jan and advised that he has now put a team together to run the cycling event. Jan confirmed that Grosmont Events will offer support if needed.
- Four people made contact to give positive feedback on the Apple Pie Supper, though one person found it too noisy. More people would have liked to have attended and it was suggested that next year the event should move to the Nave.
- There were three comments on the Grosmont Events Facebook page thanking GE for the Bonfire
- Michael Cooper Smith rang Jan regarding the Kitchen Singers' concert on 21December as he would like to call it a Grosmont event. GE are happy to support this event and Judy will speak to Michael to clarify what assistance is required from Grosmont Events.

Action: Judy to speak with Michael

After the last meeting, Martine resigned as Secretary as she felt that, due to work commitments, she was not able to produce the minutes in a timely way. She will remain on the committee and GE expressed thanks to Martine for her services over the last year. Alison is happy to take over the minutes and bookings, but this does mean that we require a new co-chair in place for the new year. Everyone one asked to consider whether they would like to stand for this position.

1. Finances

Alex reported that the GE accounts are in a good position with money still to come in from the Community Council for the decoration of the Town Hall. Alex is working with Judy in respect of finance for the Panto trip. Once we know the total budget, Judy will discuss the funding splits with Russell and Jamie. The apple Pie Supper raised £370.

2. Redecoration of the Town Hall

Mike reported that there was a great team of volunteers who put in a great deal of hard work and due to their efforts the work was completed more quickly and to a better standard than had been anticipated.

At the last meeting of the CC, Mike asked about the pictures which have been taken down in the hall. It was suggested that they could go back on the walls, be hung downstairs or archived. The CC are going to go through the pictures at their next meeting and make a decision. It was suggested that if the pictures are going to be rehung, it would be a good idea to add a label giving information about the subject to the photo. Jan asked the CC about replacing the lampshades and reframing the applique wall hanging. CC felt that the lampshades were adequate. CC agreed that GE can have free use of the Town Hall until the end of 2020 and can move their equipment into the kitchen with the existing stock moving down to the lift shaft area. CC will add a clause to their booking form regarding breakages to be replaced.

Jan asked Mike to write a piece for the Church Link and Facebook, naming the volunteers and including before and after photos. Jane Moggridge has photographs.

Action: Mike to write a piece for Church Link/Facebook

3. Apple Pie Supper

This event was a success and it was agreed that the ticket price was just right. The possibility of moving the event to the Nave next year to allow more people to attend was brought up but it was decided to discuss this nearer to next year's event. It noted that Richard Brierly was given a free ticket to thank him for all the times that he has helping GE selling event tickets in the shop. Mike asked about health and safety considerations which had taken place prior to the supper as he felt that the numbers of attendees would have made evacuation difficult. It was confirmed that the number of people attending was within limits and evacuation had been considered and plans were in place.

Action: Alison to write a piece for Church Link/Facebook

4. Bonfire Night

The bonfire evening went well, though it was stated that there needed to be more organisation at the beginning with setting up and sausage cooking starting earlier. Richard, Mike, Trevor, Lee and Stuart sorted out the bonfire during the day. John Moore provided the generator. Richard will talk to him about paying for the cost of the fuel used. The glo-sticks sourced by GE were a success with the children. The barbeque needs to be moved back to the undercroft. Richard will check whether it is still in the field. It was discussed whether the event will be able to take place in the same field next year – this will need to be looked at nearer the time. Thanks were given to Adrian for the donation of the sausages, to Jim and Chloe for the barrel of beer, to Sally Squire for the cinder toffee and to Jenny Evans for the mulled wine.

Action: Richard to speak with John Moore and check location of the barbeque

Action: Jo to write letters of thanks to Adrian, Jim & Chloe, Sally and Jenny

5. Candlelit Supper

Jan advised that she had agreed that the organisers of the candlelit supper for Skenfrith residents could borrow the GE equipment including crockery and fairy lights. She also gave them the cartons of fruit juice left over from bonfire night. Assistance will be required from 3pm to help to set up.

Carli has put out a call for electric heaters, but Alex and Mike advised that they should not be used as not PAT tested and may overload the circuits. Jan will speak to Carli.

6. Quiz Night 14 December 2019

The Town Hall is booked and Alison will compile the quiz. As well as cheese and wine, there will be Christmas cake and sausage rolls provided. Lucy will produce a poster mentioning the raffle. Raffle prizes are required and with a hamper for the “star prize”.

Action: Jo to put together a hamper

Action: Lucy to produce a poster.

7. Panto Visit

Judy advised that there has been a very good response to the Panto visit with 24 children and 16 adults requesting tickets. The Battle of Grosmont/Grosmont Events will pay for the children and 50% of the adult ticket price. Jean has been speaking to William about the coach: he offered either a 40 seater or a 16 and 33 seater. Jean is awaiting prices before a decision is reached. Judy would like to buy a small gift for each child. She will speak with Russell and Jamie to finalise the funding split between BoG and GE once final costs known. She will also speak to the parents to arrange for someone to do a head count to ensure that everyone gets on the coach at both ends. It was agreed that this event was a great initiative by Judy and a good start to getting families involved.

Actions: Judy to talk to Russell & Jamie about funding and parents re headcount

8. Carols round the Tree

It was agreed that this would be held on Monday, 23rd December at 6pm. Judy will ask Jean Cooper-Smith to lead. Alison spoke to Russell about a tree, but he unable to obtain one this year. However, Forge Garage are selling trees at £3 per foot, and Russell can arrange collection. Mike will ask whether the church also wants a tree. Judy suggested that the children should be asked to decorate the tree with a decoration making session in the Town Hall. She will speak to the Mums’ group about this. Jean will organize mulled wine and mince pies.

Action: Alison and Richard to order tree from Forge Garage

Action: Judy to speak to Jean C-S and also to parents about the children decorating the tree

Action: Jean P to provide mulled wine and mince pies

9. Rural Futures

In the meeting on 13 November, Peter Willis put forward the terms of reference of the new Grosmont Futures group. Grosmont Futures are holding a showcase of Grosmont businesses and groups in the new year and wanted GE to run it. Jan advised that GE will not run the event but will support it. There is a further Rural Futures/Grosmont Futures meeting on 2nd December to decide the detail of the showcase. There is £750 available to run the event. It was noted that leadership is required to take GF forward; someone who will stand up and explain what Grosmont Futures is all about in order to get buy-in from the village.

Jane M and Jan have put together a list of businesses and groups within Grosmont and do not think that they would all fit into the Nave.

10. Ideas for Future Events

Clothes swap – Jean’s vision is that this is a free event with people bringing clothes that they no longer want and find clothes that they would like to take home. It was decided to hold this event on 1 or 8 February. Martine has agreed to take away any clothes left at the end of the event to take to a charity shop. This will be an afternoon event with tea and coffee available. All that is needed are tables and a clothes rack

Quiz – to be held on 18 January. Alison agreed to ask Julie whether she will be quizmaster. After the meeting, confirmation of this was received. Alison has also booked the Town Hall

Table Tennis Group – Karen stated that she would like to set up a table tennis group in the Town Hall. The storage of a table tennis table and the insurance requirements was discussed. Karen will cost tables and investigate the storage dimensions.

Summer Ball – following the success of the 1920s Night, it was suggested that we should hold a similar event in 2020. A Summer Ball was put forward and this will be discussed at a future meeting.

Any Other Business

Moving GE equipment into Town Hall kitchen – will take place on 30 November at 9:30 am. It will be necessary to clean the cupboards and bring the equipment upstairs. An inventory will also need to be taken. A call went out for volunteers to assist.

Snagging from redecoration – Mark will get the costings for coconut matting for the platform to stop the folded tables damaging the paintwork. He will also look at damp treating the end wall above the platform when water has started to come through the new paint. John donated a fire-screen to go in the fireplace. It needs some repair and the Craft Group will be looking at this.

Agenda for next meeting – it was suggested that there should be a discussion about CADW and use of the castle for future events and also about GE working with the CC

Date of next meeting: Friday, 10 January 2020 7:30-21:00 Town Hall (TO BE CONFIRMED)
Friday, 7 February 2020 7:30-21:00 Town Hall (TO BE CONFIRMED)