

# GROSMONT EVENTS

## Grosmont Events - Minutes of meeting 11/10/2019

### **Present:**

Jan Chatfield (Co-Chair)	Alison Brown (Co-Chair)	Alex Minford (Treasurer)
Witek Mintowk-Czyz (GCC Liaison)	Mike Noakes (Committee)	Judy Mason (Committee)
Jo Whitaker (Communications)	Richard Brown (Committee)	

### **Also present:**

Gaynor Henshall	Michele Villiers	Stuart Chatfield
Karen Farr	Kathryn Pogson	Yang Yi
Adrian Blannin	John Hampton	Mark Whitaker

### **Apologies:**

Martine Powell (Secretary)	Jean Price (Committee)	Jane Moggridge
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### Minutes of previous meeting:

The last meeting started with the AGM. It was noted that a message regarding Richard Brown's willingness to stand on the committee was not received. Therefore, his inclusion on the committee was proposed and seconded at the meeting on the 11 October and he was added to the committee with no dissent. It was noted that nothing had been heard from other members of last year's committee regarding whether or not they want to stand this year. It was suggested that they should be included in the committee unless they state that they wish to stand down.

**Action: Jo to contact last year's committee members to ask whether they wish to continue.**

There was a short meeting following the AGM during which the following were considered: Burns Night, Town Hall redecoration, Bonfire Night, Quiz Night, Children's Panto trip and the Apple Pie Supper; all of which are included in the agenda for tonight's meeting and detailed below.

### Correspondence

Sally Squire sent an email expressing concern about the minutes of the meeting on 30 August 2019 in which it stated that GE would give £50 towards the children's Hallowe'en Party. Sally asked that it be minuted that the 'Halloween Party' is a gift to the children of Grosmont from the Squire family and has never received funding from Grosmont Events. GE regret the misunderstanding that has arisen around a discussion regarding supporting other groups following a donation to the Craft Club. It was agreed that GE would continue to look for opportunities to support other community groups including providing funds.

**Action: Jan, Alex or Richard to speak to Sally**

#### 1. Finances

Alex gave more information regarding the detail of the accounts which were presented in his absence at the AGM. He explained that the accounts are made up of monies inherited from previous events groups and those generated by Grosmont Events.

A deposit account has now been set up and there are plans to get the Gadmag monies transferred. Once this is down, the audit of the accounts will take place, but Alex confirms that the accounts show GE to be in a good position showing that pricing of events is right with events such as the quiz nights and the 1920s night enabling us to fund the bonfire party, village website and support the Armistice Day event.

2. Redecoration of the Town Hall/Storage

Jan received a call from Andy Farr advising that the CC have cash flow problems following the refurbishment of the Town Hall and so cannot pay GE up front for materials. Andy asked whether GE will fund, and the Council will pay back by January 2020. Alex wants this to be minuted in the CC minutes and Witek advised that GE should receive written confirmation from the Chairman of CC before materials are bought.

**Action: Jan to ask Andy Farr**

Jan asked Andy Farr about cupboard/storage space for GE. He confirmed that GE can use the lift space now. A working party will be required to move equipment from the Nave to the lift cupboard. The inventory should be rechecked at this stage. He also confirmed that we can change the kitchen storage, but GE will have to pay for this. He further confirmed that he was happy for the GE crockery to be stored in the kitchen. Jan is worried as a lot of money was invested in the crockery and it could be damaged by people hiring the hall and using the crockery. Judy suggested a refundable deposit if the crockery is used for events outside of the Town Hall. Witek suggested that the CC should add a section to the Town Hall hire agreement stating that breakages must be paid for.

**Action: Jan to speak with David Hughes**

Mike confirmed that he had 10 volunteers for the first redecoration weekend; 19/20 October - which is prep weekend. Mike has emailed a list of volunteers to Frances together with information pertaining to the colour scheme, height restrictions etc. As soon as she has confirmed the insurance is in place, Mike will purchase the materials. Richard Farr and Richard Brown are loaning their decoration towers. The plan is to paint up to the ceiling line with the ceiling being wiped over. Jane M and Jean P are taking down pictures and curtains on Friday. Volunteers should bring buckets and cloths. Tea, coffee, bacon butties and biscuits will be provided. 10 o'clock start

3. Apple Pie Supper

The date for the Apple Pie Supper is confirmed as 16 November. A three-course meal will be provided with the desserts being apple based. It will be in the Town Hall with 8 tables each seating 8 people. In previous years, the cost has been £10pp and it is proposed to retain this price. Jan has all the quantities and a list of requirements for the tables. It is proposed that 8 people are asked if they will set a table each, taking away dirty dishes between courses and taking everything from their table at the end of the evening. Volunteers will also be required to do the cooking and shopping. Need to get advertising out for the date and price ASAP. A sub-committee was formed to take this forward; Jan, Karen, Judy, Alison, Jane, Jean and Lynne will meet on Wednesday, 16 October.

4. Bonfire Night

It is proposed that the bonfire should be held on Tuesday, 5 November. Richard had previously spoken with Trevor who confirmed that this could be held in Anna's Field, but agreed to check again before going ahead. Jan has spoken to Lee who has confirmed that he will try to get some wood for the bonfire. It was suggested that a call for suitable wood should be put out on the website with contact details so that anyone with wood can be advised where to deliver it. Last year, there was a barbeque, apple bobbing and marshmallows. The Angel donated a barrel of beer. Lighting was fairy lights/solar lights/lighting powers by generator/tea lights in jars. Richard and Alison are happy to run the barbeque and Richard will lead a team building the bonfire. Conversations need to happen in the week commencing 14 October so that posters can be designed and advertising put out ASAP

**Action: Richard to reaffirm with Trevor that the field is available and talk to John about his generator.**

**Action: Jan to send Alison a copy of the GE minutes from last year to gauge food quantities. Alison to speak to Adrian re sausages/burgers.**

**Action: Jo to put out a call for wood on the website once Richard has go ahead from Trevor**

5. Cycling Festival 2020

Witek advised the meeting that the Squires cannot be involved with the Cycle Race next year due to family commitments and have asked whether Grosmont Events will take on the roles taken on by the Squires in previous years. Whether or not GE take on this work, the race will still come through the village and Jan suggested that if GE are involved we will have a say – though if the finish is not in the village the issue of car parking will not be an issue, but the children's events are also unlikely to happen. Karen stated that it should be made clear to everyone in the village that road closures are going to happen anyway and GE supporting the event would not affect this. Alex commented that big strides were made last year in communication around the event (telling people about road closures, going out to schools publicising the children's event etc) and Gary and his team spent a lot of time and energy to make it work. It would be necessary to have the pub on board and to have a committed person to take on co-ordination. It was suggested that a number of villages are waiting to take on the event (hosting the finish), but if GE take it on there will need to be a lot of involvement. We need to find out what exactly is involved and whether anyone who was involved last year are willing to be involved again in 2020. Decision - agreed in principle to support the cycle festival but need to identify personnel to take in on before committing.

**Action: Witek to speak with Miriam, Bill Owen and Gary. Alison to talk to the Angel**

6. Ideas for Future Events

i. Clothes swap – suggested for February. To be discussed at a future meeting

ii. Children's Christmas Party – to be discussed at the next meeting

iii. Panto Visit. The Battle of Grosmont organisers have indicated that they have £700 potentially available for spending on the children of the village in conjunction with Grosmont Events. IT has been suggested that monies from BoG and GE could be spent sending the children to a panto. It was suggested that if such a trip takes place, there should be a ratio of one responsible adult to every four children. Funding should cover the tickets, transport and one adult per four children with any additional adults having to pay. Witek asked whether BoG or GE would be leading this and it will need to be costed.

**Action: Judy to speak with Russell and Jamie to get their view and invite to next meeting.**

iv. Quiz Night 14<sup>th</sup> December 2019 – Alison agreed to set the questions.

**Action: Alison to set next quiz.**

**Action: Martine to confirm Hall is booked**

Any Other Business

Peter Willis from Rural Futures has contacted Jan and asked whether GE will hold a "community engagement event" to raise awareness about the proposed the project and the next steps including setting up a new group to take this forward and has offered funding for the event. Jan, Alex and Richard to meet with Peter on 18<sup>th</sup> October to discuss this.

Date of next meeting- Friday, 25 October 7:30-21:00 **Town Barn (Mark & Jo Whitaker's house)**

Friday, 8 November 7:30-21:00 Town Hall